

Participant Requirements

- List the participant's names, AERC #, phone #, e-mail address, and recertification status. (pg.2)
 - NOTE: If the participant has previously attended a trail class, please fill out a recertification form (pg.3) for that participant. Recertification requires trails committee approval. Recertification requires at least a 3 year interval since the previous class attendance for the tuition and expenses benefit.
 - Each participant must have been an AERC member for at least one year to receive the tuition and expenses benefit.
 - This head count does not include the (up to) two land managers, which are completely covered by AERC.
- Obtain \$275 from each AERC participant. This covers the participant's portion of the tuition fee. (Or have them call the AERC office with a CC#)
 - In the case where you may have a low AERC turnout, but other groups/individuals have an interest, consult the Trail Master Coordinator for further details. These details are how to handle prorated instructor expenses. We are flexible and can work things out, to everyone's benefit.
- Please send the finalized roster to Alex Uspenski auspen63@gmail.com
- Please make checks out to AERC and send them to the office or the student can call the office and use a credit card.

These are critical elements to the success of the class; failure to meet this requirement will keep the class from being scheduled.

THANK YOU for putting on the class! AERC is supportive of your efforts and greatly appreciates your efforts.

Participant Requirements

CLASS ROSTER

Name	AERC#	Phone#	E-Mail Address	Recertification (Y/N)
1) _____				
2) _____				
3) _____				
4) _____				
5) _____				
6) _____				
7) _____				
8) _____				
9) _____				
10) _____				
11) _____				
12) _____				
13) _____				
14) _____				
15) _____				
16) _____				

Participant Requirements
Recertification Application

Applicant's Name/ AERC#: _____

Date/ location/length of last class taken: _____

Instructor's name/contact information: _____

The participant has to have at least a three year gap between classes to have tuition covered.

Please summarize the participant's last three years of trail work. The more clear and detailed the information, the easier the decision becomes to recertify.

EXAMPLE

Step 3: Getting Started on your AERC Trail Master Class

Recertification Application

Applicant's Name/ AERC#: Melba Toast / M9999999

Date/ location/length of last class taken: 2012 / Frosty Lobe, MT / 4 day class

Instructor's name/contact information: Zeke Jones, 999-999-9999

The participant has to have at least a three year gap between classes to have tuition covered.

Please summarize the participant's last three years of trail work. The more clear and detailed the information, the easier the decision becomes to recertify.

Melba has volunteered building and maintaining trails in South Park, site of the Chicken Licks Endurance Ride. She has done approximately 4 days of trail work per year with the Beaver Canyon horse club since her certification. (BCclub@madeup.net)
