

# American Endurance Ride Conference

## For Ride Managers: Entering Ride Results Online

You will start by logging in at **AERC.org** — look for the Member Home button (top right on the home page).

Now, go to the **Navigation** box on the right side, and click on **Ride Manager**. This will show the rides you have sanctioned that are awaiting results. Click the ride you wish to enter.

The screenshot shows two main sections. On the left, a table titled 'Rides Awaiting Results' lists three rides: 'SoCal Seventy' (Pacific Southwest, 05/04/2022), 'VERDA Bare Bones' (Northeast, 05/08/2022), and 'Auburn Awesome Ride' (West, 05/01/2023). A large black arrow points from the 'Auburn Awesome Ride' row to the 'Ride Results' form below. On the right, a 'Navigation' menu lists options: Account Home, Profile, Horse Info, Horse Records, Personal Calendar, Official Record, Directories, Ride Manager, and Log Out. The 'Ride Results' form for 'Auburn Awesome Ride' includes four input fields: 'Finish or Ride Time' (with a dropdown 'Select Finish or Ride Time'), 'Distance' (with a dropdown 'Select Distance'), 'Start Time' (with a dropdown 'Start Time'), and 'Hold Time' (with a dropdown '(HH:MM)').

Select one of two options:

**Finish Time:** You set the start time and total hold times, and enter the finish time, i.e., 4:15pm (or 16:15 in military time, if you prefer).

**Ride Time:** You enter the actual riding time, excluding holds, i.e. 5 hours and 27 minutes.

This will bring up the **Ride Results** page. Click on the red box if you have a completed Excel template or are using the ERIC ride management program.

Select one distance (the start time will auto-load). Type in the total # of starters, # of junior starters, finishers and intro riders.

Next you'll fill out rider information. Type in the number you assigned to the rider, then you can type in the member #. **Wait for the number to appear below the box and click on it.** The rider name and weight division will pop up.

Alternately, you can enter the rider's first or last name (hint: whichever is more unusual), and click on the correct rider. For non-members, type in the person's full name (i.e., John Smith).

This is a detailed view of the 'Ride Results' form for the 'Auburn Awesome Ride'. It includes a red button labeled 'Click to Upload Completed Excel Template'. Below this, there are input fields for 'Rider Number', 'Member ID' (with a search option 'Search AERC Member by ID'), 'Horse ID' (with a search option 'Search AERC Horse by ID'), 'Ride Time' (set to '00:00:00'), 'Start Time', 'Distance' (with a dropdown 'Select Distance'), 'Full Name' (with a search option 'Search AERC Member by Name (or type name of non-member)'), 'Name' (with a search option 'Search AERC Horse by Name (or type name of non registered horse)'), and 'Finish Code' (set to 'F'). There are also dropdown menus for 'Starters', 'Juniors', 'Finishers', and 'Intro Riders', and a 'Division' dropdown set to 'Featherweight'. A 'Submit' button is at the bottom.

Horse ID: Type in the equine ID, then click to confirm, as with the member. You can also enter the horse's name in the name box, and click to confirm. If there is no AERC number, type in the equine's full name.

Next up is the ride time or finish time — enter it in the next box. Be sure to include seconds, even if it's :00. Then use the Finish Code dropdown menu to select the Finish Code (or Pull Code). Review, then click Submit.

Rider Number

Member ID

Search AERC Member by ID

Full Name

Search AERC Member by Name (or type name of non-member)

Division

paid

Horse ID

Search AERC Horse by ID

Name

Search AERC Horse by Name (or type name of non registered horse)

Ride Time

Finish Code

**Finish codes:**

**F - Finish**    **R - Rider Option**    **SF - Surface Factors**  
**L - Lamé**    **RL - Rider Option/Lamé**    **C - Completion with miles and points**  
**M - Metabolic**    **RM - Rider Option/Metabolic**    **CM - Completion, miles only (no points)**  
**O - Overtime**    **DQ - Disqualified**    **(Note: C & CM receive no placings)**

Submit

As you enter results, you can make changes if you notice goofs — click on the little “edit pencil” for changes.

**Distance Details**

Starters: 3Finishers: 3Ride Complete

Print

	Member	Horse	Ride Time
1	4096 / Naomi Preston / L	H52426 / Sage	07:00:00
2	6264 / Connie Burns Caudill / F	H55411 / Gold Chance PCP	07:10:00
3	5728 / Lisa Schneider / F	H51403 / Aavanti	07:20:00

Showing 1 to 3 of 3 entriesPrevious 1 Next

\* - Day Member / Not Current  
BC - Best condition  
OT - Over Time

Best Condition EntryPreview ResultsRemove all Results

Starting Riders:    3 at \$5    \$15  
Total to AERC:               \$15

At any time, you can preview the results with the Preview Results button in the center.

Next up: **Best Condition!**

You'll be entering the rider number and individual scores for each category, including rider weight.

Tab or mouse between entries.  
As you type, the BC results will update.

Once completed, click the "Close" button above the BC worksheet.

**Best Condition Worksheet**

Use this worksheet to calculate the Best Condition score.  
Enter one rider at a time. When rider entry is complete a new row will be available for the next rider.  
Rider Number must match the Rider Number used when adding the distance.  
Vet scores must be between 1.0 and 10.0.  
Weight should be actual weight in pounds.  
All fields are required.  
The information is automatically saved as you input it. A summary will be displayed below the worksheet as each row is complete.

Rider Number	Standing: Recover Score	Standing: Hydration Score	Standing: Lesion Score	Movement: Soundness Score	Movement: Quality Score	Rider Weight
16	9	9	9	9	9	120
125	8	8	8	8	8	110
35	7	8	9	10	8	115

Rider Name	Vet Score	Time Score	Weight Score	Total Score
Lisa Schneider	400	180.00	95	675.00
Naomi Preston	450	200.00	100	750.00
Connie Burns Caudill	420	190.00	97.5	707.50

Click **Preview Results** and make sure that the results look correct. If riders are not current members or equines are not registered, that will be noted on the far right side.

Back at **Distance Details**, click Ride Complete (see the green box), and you will go to the pay screen. You can pay by credit or debit card or click the box to pay by check.

**Ride Results for:**

Auburn Awesome Ride

West Region **Manager:** Troy Smith  
05/01/2022 3 starting, 3 finishing  
50 miles **Winner:** Sage ridden by Naomi Preston in 07:00  
**BC:** Sage ridden by Naomi Preston in 07:00, 750.00 points

1	M	07:00	<u>Naomi Preston</u>	on	<u>Sage</u>	90/90	BC	
2	L	07:10	<u>Connie Burns Caudill</u>	on	<u>Gold Chance PCP</u>	90/65		
3	F	07:20	<u>Lisa Schneider</u>	on	<u>Aavanti</u>	90/50		

Hooray, you've successfully entered ride results in the new AERC website!

Thanks and congratulations from the AERC Office!

Call if you have questions:  
866-271-2372.

**Distance Details**

Starters: 3 Finishers: 3 **Ride Complete**

	Member	Horse	Ride Time
1	46 4096 / Naomi Preston / L	H52426 / Sage	07:00:00
2	35 6264 / Connie Burns Caudill / F	H55411 / Gold Chance PCP	07:10:00
3	25 5728 / Lisa Schneider / F	H51403 / Aavanti	07:20:00

Showing 1 to 3 of 3 entries Previous  Next

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BC - Best condition  
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Starting Riders: 3 at \$5 \$15  
Total to AERC: \$15