

BOD phone meeting minutes July 2nd, 2007

In attendance: Mike Maul, Connie Caudill, Nick Warhol, Patti Pizzo, Mike Jaffe, Jennifer Nice, Jan Stevens, Stan Eichelberger, Gail Williams, Terry Woolley Howe, Susan Kasemeyer, Joe Schoech, Roger Taylor, Jeff Trinkle, Barry Waitte, John Crandell III, Laura Hayes, Heidi Smith, Mike Tomlinson, Bruce Weary, Kathleen A. Henkel, Guest - Melissa Ribley DVM

Absent: Joyce Mocilan, Joe Long, Tom Dean, John Parke, Robert Ribley, Heidi Smith,

Excusals for tonight: Randy Eiland via email, motion passes.

I. Housekeeping

1. Motion made for excusal from Prior meeting – Kathleen Henkel: None
2. Membership Statistics – Kathleen Henkel

Membership as of 7/2/07 - 6603

6/30/06 – 6321

Ride entries as of 7/2/07 - \$46,945.16

7/2/06 - \$50,959.68

Sanction fees as of 7/2/07 - \$14,569.35

7/2/06 - \$13,903.23

New members as of 7/2/07 – 1021

New members as of 6/30/06- 1000

II. Committee Reports (see Attachment for written reports)

BOD Members should have read all written committee reports prior to the call.

The following committees have brief oral reports and/or Motions to Present

1. Vet committee — see report below, motion made to accept report, passes unanimously.

III. Old Business:

Santa Fe trail ride update- Mike Maul reports on insured certificates with the wrong name, the agent is re-issuing. Contract for general liability being mailed to AERC for evaluation. Roger Taylor reports that Head vet Tom Parker feels all vet check and route issues on day 2 are falling into place.

IV. New Business:

1- Motion from international committee to replace zone reps, see attached motion form. Motion from committee, passes unanimously.

2- Gail Williams- rescheduling of ride due to snow storm, trees down, ride had to be canceled. Reschedule for the 30th pending approval. BOD approves exec action, approved. Golden ears ride change of location due to park not giving a permit. Motion passes unanimously.

3- Patti Pizzo reports on the budget timeline requirements. She hopes to have all ready by next week, July 14th draft to the board, for preparation for the midyear meeting. Sept 10th conf call vote for working budget for 08, for publication in the November Endurance News.

4- Connie Caudill asks Melissa Ribley about the brief death report recently received, and if that will be the final version. Melissa describes the process of finding out info about fatalities post ride. She suggests we need to take a look at the process; the vet committee did that in their last call. They will recommend a policy change at the midyear meeting to better deal with this situation, involving the committee contacting the rider more directly.

5- Susan Kasemeyer reports that she would like to see a series of articles on helping riders meet and know your directors. She suggests we write short articles about ourselves for publication in EN. All agree it is a good idea. Bruce Weary to start.

VI. Meeting Adjourned at 6:37pm pst

Veterinary Committee Report

Submitted 6/18/07 by Melissa Ribley, Chair

1) The committee welcomes new member, Bruce Weary. Bruce will be replacing Stagg Newman as the non-veterinarian board member on the committee. The committee would like to thank Stagg Newman for his excellent guidance to the committee as the previous board member of the committee.

2) The committee is evaluating the current equine fatality reporting policy. The current policy reads as follows:

2/7/05 Board Conference Call:

Horse Welfare Committee to immediately replace the existing procedures for fatality reporting and supplement Rule 2.1.8 with the following procedures:

1. Two weeks prior to the start of each AERC sanctioned ride, the AERC office will send the Ride Manager a packet including a set of instructions and suggestions, a Post Ride Statistical Report form and a Fatality Report form for the Ride Manager to provide to the Head Veterinarian. The Ride Manager shall confirm the identity of the Head Veterinarian to the AERC office at this time.

2. The Head Veterinarian shall complete a Post Ride Statistical Report form immediately after the ride and submit it to the Ride Manger for transmittal to the AERC office. If there is a fatality on the ride or related to the ride, the Head Veterinarian shall also immediately complete the Fatality Report form and submit it to the Ride Manger for transmittal to the AERC office. The Ride Manger shall be responsible for making sure the Post Ride Statistical Report and Fatality Report forms are completed and transmitted to the AERC office in a timely manner.

3. The AERC office shall open a file for each fatality incident and forward copies of the Fatality Report form for the incident to the members of the Board of Directors, the Veterinary Committee and the Horse Welfare Committee.

4. The Veterinary Committee shall prepare a report to the Board of Directors concerning the cause of the death. This report shall be confidential and shall not be made public.

5. The Veterinary Committee report and veterinary records of other materials collected by the Veterinary Committee shall be made available to the Horse Welfare Committee. The Horse Welfare Committee shall investigate the circumstances of the fatality and shall prepare a comprehensive report concerning the incident to the Board of Directors. Witness statements, records and other materials gathered by the Horse Welfare Committee shall not be made public. After review and comment by the Board of Directors, the Horse Welfare Committee's fatality reports shall be made public by publication on the AERC website and in Endurance News.

The current policy requires the head veterinarian to report fatalities that are related to the ride that may occur well after the ride is over. Because a significant percentage of fatalities occur post ride, without knowledge of the head veterinarian, the committee recommends the policy be changed to reflect that person who would have knowledge the fatality occurred, the owner/rider. be required to report a fatality related to the ride. The head veterinarian would remain responsible for reporting fatalities that occurred during the time of the ride. The initial fatality reports submitted by either the head veterinarian or the owner/rider would be submitted to the Veterinary Committee and Welfare Committee. The remaining reporting procedures within the policy would remain the same. A revised fatality reporting policy reflecting these proposed changes will be submitted to the AERC board for approval at a future BoD meeting.

3) Articles in Endurance News explaining the revision of the drug rule are and will appearing in the May, June and July issues. The veterinary committee is listening to feedback from the membership.

4) The committee is getting bids from outside testing agencies and laboratories to provide drug testing services for AERC. Delare Laboratory, the laboratory used by AERC for our drug testing program, does not provide current and modern testing technology.

*** Motion from AERC INTERNATIONAL

MOTION PROPOSAL

Motion Name: Motion to Accept Replacement Zone Representatives

Proposing Committee: AERC-I

Date of Motion (Date to be presented to BOD): July 2, 2007 BOD meeting

Classification of Motion Request (new, change, add, delete, by-law, rule, policy): New

Proposed Motion (use exact wording): AERC-I moves to have Lynn Kenelly appointed as zone representative for the East Zone.

Background, analysis and benefit (describe the problem this motion is solving). Julie Bullock, one of the east zone representative has resigned from AERC-I in order to focus on her responsibilities as Chair of the USEF Active Athletics Committee. Cia Reis, as the remaining zone representatives for East, recommended that Lynn Kenelly appointed to fill the vacant East position. AERC-I unanimously accepted this recommendation.

Budget effect/impact (Attach spreadsheet if appropriate): None

Benefit and/or Impact to Membership and/or the AERC Organization: Fills vacant positions necessary to the function of AERC-I

Impact on AERC Office (Work load, budget): Minimal impact. The announcement regarding these appointments can be incorporated into the AERC-I webpage and placed in the international column of Endurance News.

Committees consulted and/or affected: AERC-I, June 5, 2007 minutes

Implementation plan (Schedule, resources, financial): Replacement zone representative will begin to take an active role in AERC-I as soon as approved by the AERC Board.

Supporting materials (List of any other documents and/or spreadsheets): Supporting bio for Ms. Kenelly is attached.

Supporting approvals (proposing committee, participating committees) AERC-I June 5, 2007 minutes

Lynn Kenelly

- Grew up doing NATRC rides
- Have been riding 30+ years
- Got serious about endurance in 2001 and 100 mile rides were always my goal.
- Crewed for Stagg Newman at the 2003 Pan Ams in Trout Lake where he was 4th. Also crewed for Nina Barnett and Sarah Engsborg while they were getting ready to try for the 2006 WEG in Aachen. Those rides included 2005 Pine Tree where they finished 4th and 5th and I also went with them to crew in Idaho for the Arabian Nights. Also crewed for Nina at the 2005 NAEC. In 2006 I crewed for Sarah at Ft Howes, Montana where she finished 5th. I was on the list to travel as crew for Stagg, Nina and Sarah for the 2006 WEG.
- Completed 7 100-mile rides on my horse Reminonce+/ who now has 2290 endurance miles to date.
- Finished 6th place at Biltmore this spring when we made our FEI debut.
- Finished the 2007 OD 100 in 12th place.
- My next goal is to ride internationally and be the best East Zone representative I can be!

COMMITTEE REPORTS:

****AERC-I Prepared by Carol Giles, Chair July 18, 2007 AERC-I Meeting**

Conference call meeting July 3, 2007, 9:00 p.m. (Eastern)

Attendance: Carol Giles, Chair

Mark Dial, Vice-Chair

Mike Tomlinson, USEF Technical Committee

Cia Reis – East

Lynn Kenelly – East

Holly Ulyate – Mountain

Martha McMurray – Mountain

Michele Roush – Pac North

Absent: Kathy Brunjes, Advisor

Betty Baker, Treasurer (excused)

Jan Stevens, Junior Committee (excused)

Vonita Bowers, USEF Endurance Director (excused)

Art Priesz, USEF High Performance

Joe Mattingly – Central

Grace Ramsey – Central

Teresa Cross – Pac South

Carolyn Hock – Pac South

Hal Hall – Pac North

Kirsten Kimbler, USEF Youth Council Representative

Samantha Lewis, Recording Secretary

AGENDA

Mark Dial moved to approve the agenda and Lynn Kenelly seconded the motion. The motion was approved unanimously.

MINUTES

Mark Dial moved to approve the minutes as presented and Cia Reis seconded the motion. The motion was approved unanimously.

TREASURERS REPORT

Betty Baker was unable to attend the meeting so her report was tabled. Carol reported that next week she and Betty would work on the AERC-I budget for the following year. A draft will be sent to the committee for their approval prior to presenting it to the AERC board. Budget items will include: money for the youth program, convention speaker and reception costs, merchandise costs and the grant program. If any committee member has budget items they would like included they should contact either Carol or Betty as soon as possible.

NEW ZONE REP WELCOME

AERC-I welcomed Lynn Kenelly as zone representative for the East Zone.

LOAN APPLICATION

Carol reported that there is a ride that may submit an application through the AERC-I loan program. It was stressed that the ride manager must understand that it is a loan prior to any application being approved.

EN ARTICLES

Carol suggested that the next article focus on the z-tec and team riding. She and Michele will work on the article. Karen Vilander has also expressed an interested in writing about her experiences team riding.

GOALS AND ACTIVITIES

A. AERC-I Member Packets. They will include a list of the USEF committees and their roles, a USEF organizational chart, the "How-to" article setting forth the various steps necessary to ride FEI, a list of the zone reps and their contact information, a current FEI ride schedule, a list of the high performance web links and AERC-I web links, and a welcome letter from AERC-I chair. It was agreed that these should be sent out to new members and to ride managers hosting an FEI ride

as well as AERC rides hosting 100-mile rides. Carol will compile the materials to be included and will also contact the office to discuss the logistics of having the packets delivered.

B. Revision of AERC-I Procedure Booklet. Tabled since Teresa Cross not in attendance.

C. IHP Rider Grant Program. While the concept of a grant program to financially help riders seeking to ride in international championships is a good idea, a great deal of work is necessary to develop a program that is equitable. Funding is also a major issue. Mike Tomlinson reported that he believes USEF would (1) provide legal review of any proposed program, (2) administer the program, and (3) provide at least some funding (perhaps up to \$10,000.00). Although some of the other USEF disciplines have similar programs, he would not advise using them as guideline programs since they primarily focus on awarding grants to those riders who are currently winning. Michele Roush and Lynn Kenelly will form a subcommittee to work with Mike and Vonita on developing such a program. Carol will ask Hal Hall to also work on this subcommittee.

D. Zone Reps Disseminating Information Regarding the Z-Tec. Carol asked that all zone reps disseminate information regarding the z-tec to all AERC-I members and other interested riders within their zone. Carol will forward the latest information from Jan to the zone reps.

E. Ambassador Program. Carol reported that she contacted Steph Teeter to see if endurance net might be willing to develop a system for listing foreign riders wishing to come to the U.S. to ride, and U.S. riders willing to host foreign riders. Carol felt that endurance net was a more appropriate location than the AERC-I website since more foreign riders are likely to access that webpage. The committee agreed. Steph is interested in assisting with this program, but would like to wait until after the national championship. Carol will follow-up as appropriate.

F. Junior/Youth Funding – Kirstin is to provide AERC-I with a budget for the money that AERC-I will provide to the youth program. This was tabled since Kirstin was not present.

CONVENTION SUBCOMMITTEE

Carol requested that a subcommittee be formed to work on convention issues. In the past, this has often fallen to the AERC-I chair. Carolyn Hock has agreed to head this committee. Martha McMurray agreed to assist Carolyn. Items the committee will be responsible for include:

- Scheduling the AERC-I meeting and working with the office to assure that the meeting is shown on all convention schedules;
- Arrange for booth space at the trade show;
- Obtain booth merchandise;
- Schedule workers for booth;
- Come up with better way to track inventory and sales;
- Decide if AERC-I will host the welcome reception. If yes, determine the location, food, getting it on schedule, etc. See if USEF will contribute funds.

- **Work with Holly and the AERC office to have a presentation at the regional awards for any championship riders, and a slide show of the same;**
- **Determine a speaker and topic for the convention; work with AERC on scheduling, location, advertising, etc of the speaker.**
- **Provide a final report to committee on all of above**

ZONE REP REPORTS

East - Cia Ries reported that there is concern in her region over the fact that rides are sanctioned on top of each other and are then followed by long periods with no rides. Cia was encouraged to contact and discuss this with the sanctioning director from her region. Cia reports that there appears to be very little interest in the z-tec.

Central and Pac South – no zone reps present on the call.

Mountain – Holly and Martha report no current issues of concern. They anticipate that Mountain will field one team for the z-tec. .

Pac North – Carol reported minimal interest in the z-tec – there will probably be one team attending the z-tec.

ZONE COMMUNICATIONS

Carol polled each zone to see if they have a system to disseminate information to their zone members. Each zone has either a website or an e-mail list. Carol encouraged all zone reps to keep current information available to riders via those mechanisms.

100-MILE RIDES

Carol reported that the Competitions Committee has not contacted her on the 100-mile ride issue. Martha McMurray has agreed to take the job of liaison and will contact the chair of the Competitions Committee to determine if promoting 100-mile rides is still something the committee would like to do.

Carol reported that the Sunriver ride in Oregon decided to offer only a 100-mile ride this year and to cater to the 100-mile rider. The ride drew 54 starters, many of whom were first time 100-mile riders. Carol believes that the success the Northwest has had in promoting 100-mile rides the past several years demonstrates that many riders are interested in doing 100 miles, but lack the knowledge and support to do so. By providing seminars and mentoring, Carol believes AERC-I could help to increase participation in 100-mile rides.

USEF UPDATE

Technical Committee. Mike Tomlinson reported that the committee is busy trying to coordinate officials for next years FEI rides and coordinating the FEI rides so that they will be spaced appropriately and will not interfere with AERC rides. The mid-year USEF board meeting was

recently held and endurance asked for \$35,000.00 in funding to be used for non-high performance programs. At this time there is no indication whether that request will be granted or not.

High Performance Committee. Tabled until Art Priesz is present.

Active Athletics. Tabled until Julie Bullock is present.

Endurance Director's Report. Tabled until Vonita is present.

USEF Youth Council. Tabled until Kirstin is present.

OPEN DISCUSSION

Mark Dial reported that there might be two new additional FEI rides for next year. Mike requested that Mark have the ride managers get their paperwork in as soon as possible.

Mark reported that he attended a 120-kilometer ride in Europe where the race was deemed completed 30 minutes after the 1st place horse completed the ride. It made the ride more spectator friendly, but the majority of the riders did not like it since ½ of the riders were unable to complete the ride due to the mandatory cut-off time (97 started and 13 finished).

With no further discussion, the meeting was adjourned at 10:00 p.m. eastern time.