

# Hosting an AERC Trail Master Class

## Everything You Need to Know to Get Started

### Requirements of the host for booking an AERC Trail Master Class:

- 1) Fill out a [Host Contract](#). This will contain the specifics for classroom/field demo requirements.
- 2) Obtain \$250 from at least 5 AERC participants. See [Participant Requirements](#) section. **NOTE:** The balance of the participants must be secured at least six weeks before the start of the class. If the paid minimum of 7 participants is not done by that time the class is subject to forfeiture.
- 3) A letter from the land manager stating permission to build approximately 250' of continuous new trail. Additionally, we will require 600' of continuous existing trail to perform maintenance on.
- 4) A hotel/motel/B & B with internet access must be fairly close (30 minute drive) to the host site. This is to accommodate the instructor.
- 5) AERC will not publish the class on the website until the class is booked.

### Due 6 weeks prior to start of class:

- 1) The balance of the participants must be secured at least six weeks before the start of the class.
- 2) Securing all required tools. We strongly encourage you to have Pulaskis, McLeods and loppers purchased by participants. In the case that you are working with the Forest Service they may have some tools. But ultimately you are responsible for having the tools secured. The course requires we be able to construct and maintain sections of trail using professional hand tools. One trail tool should be provided for each participant. This will include an equal number of Pulaskis and McLeods (ex. 10 students = 5 Pulaskis and 5 McLeods). At least 2 pairs of loppers and 2 handsaws will be made available to handle any clearing required for the trail construction or maintenance. Additionally, the host is responsible for ensuring the tools will be sharpened and in good working order (no loose heads, cracked handles, etc.).

### Due 3 weeks prior to start of class:

- 1) Final roster of students, recertification information if applicable, and payment from all participants.
- 2) Don't forget to have everyone bring signed waivers to class! [Accident Waiver and Release of Liability Form](#)

Failure to meet the above criteria results in a cancellation. It's not that bad! You just need a decent place to ave the class, permission to do the field work, an agreeable time, enough people, waiver forms, some money collected and tools.



**American Endurance Ride Conference**

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